

THE COLLEGE EXTRA CURRICULAR COUNCIL

Office of the Principal

Pattamundai College, Pattamundai, Kendrapara.

ASSIGNMENT OF EXTRA CURRICULAR DUTIES FOR THE SESSION 2017-18.

OFFICE ORDER

No.....555.....

Date.....01.07.2017.....

It is hereby notified that the Extra Curricular Council of the college has been constituted with the following staff members for the Academic Session 2017-2018.

PORTFOLIOS

NAME & DESIGNATION

01) Staff Council: Secretary:	Prof. S.S.Dwibedy, Reader in English.
Joint. Secretary:	Prof. Dr. R.K.Sahoo, Sr. Lect. in Physics.
02) Administrative Bursar:	Prof. Dr.A.K.Dash, Reader in Chemistry.
03) Academic Bursar:	Prof. Smt. C. Swain, Reader in Pol. Science.
04) Accounts Bursar:	Prof. S. K .Dash, Sr. Lect. in Commerce.
05) Profs-in- Charge Admission Committee +2 Wing: Admission- in-Charge :	Prof.Dr.R.K.Sahoo, Sr.Lect.in Physics.
Validation Team Members:	Prof. B.K.Mohanty, Sr. Lect. in Pol.Science. Prof. Dr.D.Parida, Sr. Lect. in Chemistry. Prof. S.K.Jena, Lect. in Philosophy.

Help Desk Team Members:

Prof. R.K.Senapati ,
Sr.Lect.in Sociology.
Prof.Dr.N.K.Sahoo.
Lect. in Mathematics.
Prof.S.K.Nayak,
Lect. in English
Prof.P.Pradhan,
Lect. in Economics.

Verifying Officers:

+2 Arts:

Prof.P.K.Swain,
Lect. in Odia.

Shri B.N.Dash,
Demo.in Chem.
Shri G.C.Nayak.

+2 Science:

Prof.R.K.Behura,
Lect. in History.

Shri A.Mohanty,
Demo. in Botany.
Shri Y.Dash.

+2 Commerce:

Prof.S.P.Choudhury,
Sr.Lect.in Commerce.

Shri G.Das,
Demo. in Zoology.
Shri S. Behera.

Shri S.P.Biswal.

Shri G.C.Nayak.

Data Entry Operator:

Receiver of Application Forms:

06) Profs-in- Charge Admission Committee +3 Wing:

Admission-in-Charge:

Prof. Dr.A.K.Dash,
Reader in Chemistry.

Prof. Dr. Anjali Dash,
Sr. Lect. in Botany.

Prof.R.K.Behera,
Lect. in Commerce.

Prof.Dr. P.K.Samal ,
Reader in History.

Help Desk Team Members:

Verifying Officers: +3 Arts:

+3 Science:

+3 Commerce:

Data Entry Operator:

Receiver of Application Forms:

07) Profs-in-Charge Time Table:

08) Profs-in-Charge Examination Cell:

Prof.Dr.S.C.Das,
Sr.Lect. in English.
Prof.J.Mallik,
Lect. in Commerce.
Prof. S.S.Dwibedy,
Reader in English:
Prof.Lt. M.Parida,
Sr. Lect. in Sociology.
Shri N.K.Lenka.
Prof.R.K.Gahan,
Lect. in Chemistry.
Smt.S.Mishra,
Lect. in Zoology.
Shri R.K.Nayak.
Prof.S.K.Dash,
Sr.Lect.in Commerce.
Prof. M.K.Nayak,
Lect. in English.
Shri C.R.Pani.
Shri J.R.Nayak.
Shri G.C.Nayak.
Prof.Dr.R.K.Sahoo,
Sr.Lect.in Physics.
Prof.S.P.Choudhury,
Sr.Lect.in Commerce.
Prof.P.K.Swain,
Lect. in Odia.
Prof. Smt. C.Swain,
Reader in Pol. Science.
Prof. R.K.Panda,
Sr.Lect. in History.
Prof.Dr.S.C.Das,
Sr.Lect. in English.
Prof. S. K .Dash,
Sr. Lect. in Commerce.
Prof.B.C.Roul,
Lect. in Physics.

09) Profs-in- Charge Students' Union:

Advisor: Prof.Dr. P.K.Samal,
Reader in History.
Associate Advisor: Prof.Dr.D.Parida,
Sr.Lect.in Chemistry.
Associate Advisor: Prof.Dr.R.K.Sahoo,
Sr.Lect.in Physics.
Associate Advisor: Prof.R.K.Senapati,
Sr.Lect.in Sociology.
Associate Advisor: Prof.S.P.Choudhury,
Sr. Lect in Commerce.

10) Profs-in- Charge Athletic Association +3 Wing:

Vice-President: Prof.Dr.D.Parida,
Sr.Lect.in Chemistry.
Associate Vice-President: Prof.M.K.Nayak,
Lect.in English.

Profs-in- Charge Athletic Association +2 Wing:

Vice-President: Prof.Dr.R.K.Sahoo.
Sr.Lect.in Physics.
Associate Vice-President: Prof.J.Malik,
Lect.in Commerce.

11) Profs-in- Charge Dramatic Association +3 Wing:

Vice-President: Prof. R.K.Senapati ,
Sr.Lect. in Sociology.
Associate Vice- President: Prof.R.K.Gahan,
Lect. in Chemistry.

Profs.-in- Charge Dramatic Association +2 Wing:

Vice-President: Prof.S.K.Jena,
Lect. in Philosophy.
Associate Vice-President: Prof.S.K.Nayak,
Lect.in English.

12) Profs-in- Charge Cultural Association +3 Wing:

Vice-President: Prof.B.K.Mohanty,
Sr.Lect. in Pol. Science.
Associate Vice-President: Prof.R.K.Behera,
Lect. in Commerce.

Profs-in- Charge Cultural Association +2 Wing:

Vice-President: Prof. D.K.Bhuyan,
Sr. Lect. in Zoology.
Associate Vice-President: Prof.S.Mishra,
Lect. in Economics.

13) Profs-in- Charge Social Service Association +3 Wing:

Vice-President: Prof.Dr.P.K.Samal,
Reader in History.
Associate Vice-President: Prof.P.K.Swain
Lect. in Odia.

Profs.-in- Charge Social Service Association +2 Wing:

Vice-President: Prof.D.K.Bhuyan,
Sr. Lect. in Zoology.
Associate Vice-President: Prof.S.K.Jena,
Lect.in Philosophy.

14) Profs-in- Charge Day Scholars' Associaion +3 Wing:

Vice-President: Prof.Lt. M.Parida.,
Sr. Lect. in Sociology.
Associate Vice-President: Prof.R.N.M.Parida,
Lect. in Philosophy.

Profs-in- Charge Day Scholars' Associaion +2 Wing:

Vice-President: Prof. R.K.Gahan,
Lect. in Chemistry.
Associate Vice-President: Prof.S.Mishra,
Lect.in Economics.

15) Profs-in- Charge Library Committee:

Prof.S.S.Dwibedy,
Reader in English.
Prof.Dr.Anjali Dash,
Sr. Lect. in Botany.
Prof. S.K.Dash,
Sr. Lect. In Commerce.
Prof.B.C.Roul,
Lect. in Physics.
Prof.S.K.Nayak,
Lect. in English:
Prof. J. Behera,
Jr. Lect. Vocational Education.

16) Profs-in- Charge College Calendar:

Editor:

Prof.R.K.Panda,
Sr. Lect. in History.

Sub-Editor:

Prof. Dr. S.C.Das.

Sub-Editor:

Sr. Lect. in English.

Sub-Editor:

Prof. J. Behera,

Jr. Lect. Vocational Education.

Prof. R.K. Behera,

Lect.in Commerce.

17) Profs-in- Charge College Magazine 'Sarani':

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Reader in English.

Sub-Editor:

Prof.Dr.N.Lenka,

Lect. in Odia.

Sub-Editor:

Prof.S.Mishra,

Lect. in Economics.

Sub-Editor:

Prof.L.Patra,

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18) Profs-in- Charge UGC Committee:

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Reader in Pol. Science.

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Reader in English.

→ Prof.B.K.Mohanty
Sr. Lect. in Pol. Science.

→ Prof. Dr. D.Parida,
Sr Lect. in Chemistry.

→ Prof.R.K.Senapati,
Sr: Lect. in Sociology.

→ Prof.R.K.Panda,
Sr.Lect. in History.

19) Profs-in- Charge NAAC:

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1) Prof.Dr.A.K.Dash,
Reader in Chemistry.

Coordinator:

2) Prof.B.K.Mohanty
Sr. Lect. in Pol. Science.

3) Prof.S.S.Dwibedy,
Reader in English.

- 4) Prof. Dr. D.Parida,
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- 5) Prof.R.K.Senapati,
Sr. Lect. in Sociology.
- 6) Prof.R.K.Panda,
Sr.Lect. in History.
- 7) Prof.Dr.Anjali Dash,
Sr. Lect. in Botany.
- 8) Prof. S.K.Dash,
Sr. Lect. In Commerce.
- ✓ 20) **Prof-in-Charge Career Counselling:**
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Lect. in Odia.
- 21) **Prof-in-Charge Remedial Class:**
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- 22) **Profs-in-Charge Legal Cell:**
Dr.A.K.Dash,
Reader in Chemistry.
Prof.B.K.Mohanty,
Sr. Lect.in Pol:Science.
Prof. Lt..M.Parida.
Sr. Lect. in Sociology.
Prof. S.P.Choudhury,
Sr. Lect. in Commerce.
- 23) **Profs-in-Charge RTI Cell:**
First Appellate Authority:
PIO
The Principal.
Prof.B.K.Mohanty,
Sr. Lect.in Pol.Science.
- Asst. PIO:**
Shri G.C.Mohanty,
Head Clerk.
- 24) **Profs-in-Charge Budget & Development Committee:**
Addministrative Bursar.
Academic Bursar.
Accounts Bursar.
Head Clerk
Accountant.

25) Profs-in-Charge Construction & Purchase Committee:

Prof.Dr.A.K.Dash,
Reader in Chemistry.
Prof.S.S.Dwibedy,
Reader in English.
Prof.R.K.Panda.,
Sr. Lect. in History.
Prof.S.P.Choudhury,
Sr. Lect. in Commerce.
Prof.P.K.Swain,
Lect. in Odia.

26) Profs-in-Charge College Foundation Day Committee:

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Prof.Dr.A.K.Dash,
Reader in Chemistry.
Prof.R.K.Senapati.,
Sr. Lect. in Sociology.
Prof. R.K.Panda,
Sr. Lect. in History.
Prof. Dr. Anjali Kumari Dash,
Sr. Lect. in Botany.
Prof.S.P. Choudhury.
Sr. Lect. in Commerce.

27) Profs-in- Charge Plantation Committee:

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Sr. Lect. in Chemistry.
Prof.Dr. R.K.Sahoo,
Sr. Lect. in Physics.

Prof.R. K. Senapati.
Sr. Lect. in Sociology.
Prof. A.Pandab,
Lect. in Mathematics.
Shri.G.C.Dash,
Demo. in Chemistry.

28) Profs-in-Charge S.C.& S.T.Affairs Committee:

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Reader in History.
Prof.M.Parida,
Sr. Lect. in Sociology.
Prof.Dr. R.K.Sahoo,
Sr. Lect. in Physics.
Prof. J. Behera,
Jr. Lect. Vocational Education.
Prof. J.Mallik,
Lect. in Commerce.

29) Profs-in-Charge Odia Sahitya Samaj:

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Lect. in Odia.

Associate Vice-President:

Prof. Smt.P.Rout,
Sr. Lect. in Odia.

Associate Vice-President:

Prof. P.K.Swain,
Lect. in Odia.

Associate Vice-President:

Prof. Miss.L.Patra.
Lect. in Odia.

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Prof. S.P.Choudhury,
Sr. Lect. in Commerce.

Prof. J.Mallik,
Lect. in Commerce.

Prof. R.K.Behera,
Lect. in Commerce.

31) Profs-in-Charge Science Society:

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Reader in Chemistry.

Prof. D.K.Bhuyan,
Sr. Lect. in Zoology.

Prof. Dr.R.K.Sahoo,
Sr. Lect. in Physics.

Prof. Dr. Anjali Dash,
Sr. Lect. in Botany.

- Prof. A.Pandab,
Lect. in Mathematics.
Shri G.Das,
Demo.in Zoology.
- 32) **Prof-in- Charge Affiliation and Concurrence:** Prof. R.K.Senapati ,
Sr.Lect.in Sociology.
- 33) **Prof-in-Charge Staff Common Room:** Prof.Dr.S.C.Das,
Sr. Lect. in English.
- 34) **Prof-in- Charge Boys' Common Room:** Prof. A .Pandab
Lect. in Mathematics.
- 35) **Prof-in-Charge Girls' Common Room:** Prof. Smt.N.Nayak,
Lect. in Education.
- 36) **Prof-in-Charge Class Room:** Prof.B.C.Roul,
Lect. in Physics.
- 37) **Prof-in-Charge Guest House:** Prof. Dr.S.C.Das, ,
Sr. Lect.in English.
- 38) **Prof-in-Charge Internal Security:** Prof. Dr.D.Parida,
Sr. Lect. in Chemistry.
- 39) **Prof-in-Charge Income Tax:** Prof.S.K.Dash,
Sr.Lect.in Commerce.
- 40) **Prof-in-Charge Orchard:** Prof.Dr. N.K.Sahoo,
Lect. in Mathematics.
- 41) **Profs-in-Charge Garden No.1:** Prof. R.K.Senapati.
Sr.Lect.in Sociology.
Prof.J.Malik,
Lect. in Commerce.
- 42) **Prof-in-Charge Garden No.2:** Prof. B.C.Roul,
Lect. in Physics.
Prof.P.Pradhan,
Lect. in Economics. .
- 43) **Prof-in-Charge Botanical Garden:** Prof.Miss. S.Biswal,
Lect. in Botany.
- 44) **Prof-in-Charge Electricity:** Prof.R.K.Senapati,,
Lect. in Sociology.
- 45) **Prof-in-Charge Electronics:** Prof. A.Pandab,
Lect. in Mathematics.

- 46) **Prof-in-Charge Sanitary Fittings:** Prof.R.K.Behura,
Lect. in History..
- 47) **Prof-in-Charge Environment:** Prof.S.K.Nayak,
Lect. in English.
- 48) **Prof-in-Charge SAMS:** Prof.R.K.Gahan,
Lect. in Chemistry.
- 49) **Prof-in-Charge Students' Grievance:** Prof.S.C.Das,
Sr. Lect. in English.
- 50) **Prof-in-Charge Public Grievance:** Prof.S.P.Choudhury,
Sr. Lect. in Commerce.
- 51) **Prof-in-Charge Alumnae Association:** Prof. Lt. M.Parida,
Sr. Lect. in Sociology.
Prof.R.K.Panda,
Sr. Lect.in History.
- 52) **Prof-in-Charge Office Establishment:** Prof. Dr.R.K.Sahoo,
Sr. Lect.in Physics.
- 53) **Prof-in-Charge General Stock:** Prof.S.K.Dash,
Sr. Lect.in Commerce.
- 54) **Prof-in-Charge Landed Properties:** Prof.Dr.A.K.Dash,
Sr.Lect.in Chemistry.
Prof. S.P.Choudhury,
Lect. in Commerce.
- 55) **Prof-in-Charge College Ponds:** Prof.Smt.S.Mishra,
Lect.in Zoology.
- 56) **Prof-in-Charge Furniture:** Prof.Smt.R.L.Mohanty,
Sr. Lect. in Education.
- 57) **Profs-in-Charge Self Defence Training for Girls:**
Coordinator: Prof. P.K.Swain,
Lect. in Odia. .
Members: Profs-in-Charge NCC,NSS,
Scouts & Guides.
- 58) **Prof-in-Charge Red Cross:** Prof.S.K.Nayak,
Lect. in English.
- 59) **Prof-in-Charge NCC:** Prof. Lt. M.Parida,
Sr. Lect. in Sociology.
- 60) **Prof-in-Charge NSS +3 Boys:** Prof.P.Pradhan,
Lect. in Economics.

- 61) Prof-in-Charge NSS +3 Girls: Prof.Smt.S.Mishra,
Lect. in Zoology.
- 62) Prof-in-Charge NSS +2 Wing: Prof.B.K.Mohanty,
Sr. Lect. in Pol.Science.
- 63) Prof-in-Charge Scouts & Guides Girls'Unit: Prof.R.N.M.Parida,
Lect. in Philosophy.
- 64) Prof-in-Charge Scouts & Guides Boys'Unit: Prof. R.K.Behura.
Lect. in History.
- 65) Prof-in-Charge Canteen: Prof. Smt. P.Rout,
Sr.Lect. in Odia.
- 66) Prof-in-Charge Co-operative Society: Prof.D.K.Bhuyan,
Sr.Lect. in Zoology.
- 67) Prof-in-Charge DHE Affairs: Prof. B.K.Mohanty,
Sr. Lect. in Pol. Science.
- 68) Prof-in Charge RDHE Affairs: Prof. R.K.Senapati,
Sr. Lect. in Sociology.
- 69) Prof-in-Charge Collectoriate Affairs: Prof. S.S.Dwibedy,
Reader in English.
- 70) Prof-in-Charge University Affairs: Prof. S.K.Dash,
Sr. Lect. in Com.
- 71) Prof-in-Charge CHSE Affairs: Prof.Dr. S.C.Das,
Sr. Lect. in English.
- 72) Prof-in-Charge College Playground: Prof.A.Pandab,
Lect. in Mathematics.,
Shri S.R.Samantaray
Physical Education Teacher.
- 73) Prof-in-Charge Auditorium: Prof.S.K.Jena,
Lect.in Philosophy.
- 74) Prof-in-Charge Seminar: Prof.S.S.Dwibedy,
Reader in English.
Prof.S.Mishra,
Lect.in Economics.
- 75) Profs-in-Charge Hostel Committee: Prof. Smt. C. Swain, Prof. S.R. Dash
Reader in Pol. Science. *led in*
Prof.Dr.A.K.Dash;

76) **Boys' Hostel** : Superintendent :

77) **Girls' Hostel** : Superintendent :

Dy.Superintendent:

78) **New Hostel**: Superintendent :

Dy.Superintendent:

79) **Discipline Committee**:

80) **Profs-in-Charge Extra Mural Classes**:

Reader in Chemistry.

Prof.R.K.Panda.

Sr. Lect.in History.

Prof.B.C.Roul,

Sr. Lect.in Physics..

Shri A.K.Moharana.,

Demo. in Physics.

Prof.S.P.Choudhury,

Sr. Lect. in Commerce.

Prof.Smt.R.L.Mohanty,

Sr. Lect. in Education.

Prof.Smt.S.Mishra,

Lect. in Zoology.

Prof.Smt.P.Rout,

Sr.Lect. in Odia.

Prof.Miss. S. Biswal,

Lect. in Botany.

All HODs of Departments.

Prof.S.S.Dwibedy,

Reader in English.

Prof.R.K.Panda,

Sr. Lect.in History.

Prof. Dr. S.C.Das,

Sr. Lect. in English.

Prof.S.K.Nayak,

Lect. in English.

Prof.M.K.Nayak,

Lect.in English.

Prof.R.N.M.Parida,

Lect. in Philosophy.

Prof.S.Mishra,

Lect. in Economics.

Principal

Pattamundai College

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Copy forwarded to all sections of the college and Staff Common Room.

Principal
Pattamundai College